



MERCHANT GENERAL INFORMATION UPDATE FORM (BANK ACCOUNT / MAILING ADDRESS)

Step 1: Complete the form in CAPITAL LETTERS and sign off by Authorized Signatory
 Step 2: Email to Merchant.MgtAcquiring@UOBgroup.com with the subject header as follows:
 (e.g. ABC PTE LTD – Change of Bank Account / Mailing Address ; XYZ PTE LTD – Change of Bank Account / Mailing Address)
 Step 3: To arrange for GIRO Debit Instruction, complete the Merchant Interbank GIRO form and submit the completed **ORIGINAL** form with supporting documents to:
United Overseas Bank Limited
Privy Box No. 920968
Singapore 929292

MANDATORY FIELDS

REQUESTOR NAME : _____ DATE OF REQUEST : _____
 MERCHANT NAME : _____ ROC NUMBER : _____
 (as in ACRA)
 CONTACT EMAIL : _____ CONTACT NUMBER : _____
 Indicate all Merchant ID(s) to be updated : _____
 (Please indicate ALL 15 DIGIT MIDs (eg, VISA/MASTER/JCB/IPP/E-COM) and attach a separate sheet for more than 1 set of MIDs)

1) CHANGE OF BANK ACCOUNT DETAILS

(Please submit the Merchant Interbank GIRO form to arrange for GIRO Debit Instruction.)

Bank Name^ : UOB Far Eastern Bank Other Bank*: _____
 Bank Branch : _____ Swift Code (for foreign account): _____
 Bank Account Number : _____

^Please enclose a copy of the bank statement for verification

*Subjected to business re-evaluation by UOB

2) CHANGE OF MAILING ADDRESS

LINE 1 : _____
 LINE 2 : _____ S (_____)

All representations made by, and undertakings and indemnities given by the Merchant to the Bank in the Indemnity For Taking and Accepting Instructions By Email are deemed to be repeated by the Merchant and shall apply to this Merchant General Information Update Form (Bank Account / Mailing Address).

 SIGNATURE OF AUTHORIZED SIGNATURE

 NAME

FOR BANK USE ONLY

Received By : _____

Received Date : _____

Processed Date : _____